

**BEFORE THE OREGON
GOVERNMENT ETHICS COMMISSION**

In the Matter of:

Dan Parks

Case No.:

25-526PCF

STIPULATED FINAL ORDER

1. Purpose:

The purpose of this stipulated final order is to release, settle and compromise any and all claims, allegations, and charges that have been asserted by the Oregon Government Ethics Commission (Commission) in the above-referenced case against Dan Parks.

2. Jurisdiction:

- A. Dan Parks is a Member of the Ochoco West Water and Sanitation Authority (OWWSA) Board of Directors (Board). As such, they are a public official, as defined in ORS 244.020(15), and therefore subject to Oregon Public Meetings Ethics Law found in ORS Chapter 192.
- B. On December 12, 2025, the Commission considered information in the preliminary review phase of Case No. 25-526PCF and acted to find cause to open an investigation of this matter.

3. Applicable Law:

- A. ORS 244.020(10)(a) defines “legislative or administrative interest” to include an economic interest, distinct from that of the general public, in any matter subject to the decision or vote of the public official acting in the public official’s capacity as a public official. ORS 192.640(1) explains that “[t]he governing body of a public body shall provide for and give public notice, reasonably calculated to give actual notice to

- interested persons including news media which have requested notice, of the time and place for holding regular meetings. The notice shall also include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.”
- B. ORS 192.640(3) states that “[n]o special meeting shall be held without at least 24 hours’ notice to the members of the governing body, the news media which have requested notice and the general public. In case of an actual emergency, a meeting may be held upon such notice as is appropriate to the circumstances, but the minutes for such a meeting shall describe the emergency justifying less than 24 hours’ notice.”
- C. ORS 192.660(2)(a) allows the governing body of a public body to hold an executive session “[t]o consider the employment of a public officer, employee, staff member or individual agent.”
- D. ORS 192.670(3)(a) requires that meetings of a governing body provide the public, to the extent reasonably possible, “[a]ccess and attend the meeting by telephone, video or other electronic or virtual means.”
- E. OAR 199-040-0020(3) prohibits the discussion or negotiation of compensation, including salaries and benefit, during an executive session convened under ORS 192.660(2)(a), (b) or (i).
- F. OAR 199-050-0040(2)(b) provides the following methods for meeting the for interested parties notice requirement: Interested person lists, mailing lists, or other lists of persons or groups maintained by the governing body to provide notice or communications; Social media platforms normally utilized by the governing body for communications;

or any other means reasonably calculated to provide actual notice to interested persons known to the governing body.

G. OAR 199-050-0040(2)(c) provides that a governing body satisfies the media notice requirement by providing notice to those media representatives who have requested notice, either in the method requested by the media representatives or by any other means reasonably calculated to provide actual notice to the media representatives.

H. OAR 199-050-0040(3) requires public meeting notices to include the following information:

1. The time, date, location of the meeting, and, to the extent reasonably possible, the electronic link or telephone access information to allow members of the public to attend the meeting by telephone or electronic means.
2. The agenda or list of the principal subjects anticipated to be considered at the meeting. The agenda or list of principal subjects shall be specific enough to permit members of the public to recognize the matters in which they are interested. The governing body may amend the agenda or may add or remove items from the list of principal subjects prior to or during a meeting.
3. The name, telephone number, and email address of a person at the public body to contact to request an interpreter or other communication aids. As an alternative, the notice may indicate that the governing body will provide a sign language interpreter or other communication aids at the meeting.
4. Executive Session Notice.

- I. OAR 199-050-0040(4)(a) clarifies that the timing of regular meeting notice be “as much advance notice as reasonably possible, but no less than 48 hours advance notice. ”
- J. OAR 199-050-0040(4)(b) provides that the public notice for a special meeting must be “at least 24 hours advance notice.”
- K. OAR 199-050-0070(3) states that “[t]he public body shall accept grievances that are filed through in-person delivery during regular business hours, by first-class mail, and by email. In addition, the public body may accept grievances by any other means it deems appropriate. A public body shall post on its website the person and contact information to whom a grievance may be submitted and the regular business hours during which in-person grievances will be accepted. In the absence of a designated person, a grievance may be submitted to the public body’s chief administrative officer or to the chair of the governing body. If the public body does not maintain a publicly accessible website, the public body shall provide notice of the person and contact information to whom a grievance may be submitted and the regular business hours during which in-person grievances will be accepted in the same manner that it provides notice of its public meetings.”

4. Stipulated Facts:

- A. The OWWSA Board convened public meetings on December 10, 2024, and July 1st, July 8th and July 29th, 2025.
- B. At the December 10th regular meeting, the OWWSA Board consisted of the following elected Members: Richard Lopez, James Dunkin, Ross Scocca and Mary Scrocca.

- C. At the December 10th meeting, the OWWSA Board failed to satisfy the requirements set forth in the following statutes and administrative rules: ORS 192.640(1), ORS 192.670(3)(a), OAR 199-050-0040(2)(b) and (c), OAR 199-050-0040(3)(a) and (c), OAR 199-050-0040(4)(a), and OAR 199-050-0070(3).
- D. At the July 1st special meeting, July 8th regular meeting and July 29th special meeting, the OWWSA Board consisted of the following elected Members: Richard Lopez, Aiden Humphrey, Michael Papin, Mitch Logan, Bob Wolverton, Tony Sneath and Dan Parks.
- E. At the July 1st meeting, the OWWSA Board failed to satisfy the requirements set forth in the following statutes and administrative rules: ORS 192.640(3), ORS 192.660(2), ORS 192.670(3)(a), OAR 199-040-0020(3), OAR 199-050-0040(2)(b) and (c), OAR 199-050-0040(3)(a), (c) and (d), OAR 199-050-0040(4)(b), and OAR 199-050-0070(3).
- F. At the July 8th meeting, the OWWSA Board failed to satisfy the requirements set forth in the following statutes and administrative rules: ORS 192.640(1), ORS 192.670(3)(a), OAR 199-050-0040(3)(a)-(d), and OAR 199-050-0070.
- G. At the July 29th meeting, the OWWSA Board failed to satisfy the requirements set forth in the following statutes and administrative rules: ORS 192.640(3), ORS 192.670(3)(a), OAR 199-050-0040(2)(b) and (c), OAR 199-050-0040(3)(a) and (c), OAR 199-050-0040(4)(b) and OAR 199-050-0070(3).

5. Conclusion/Violation

- A. Dan Parks was elected to the Board in May 2025 and was serving at the July 1st, July 8th July 29th, 2026, OWWSA Board meetings. As an OWWSA Board member, Dan Parks was responsible for adherence to Public Meetings Law.
- B. Dan Parks violated one or more of the provisions found in ORS 192.640, ORS 192.660(2), ORS 192.670, OAR 199-040-0020, OAR 199-050-0040,

and OAR 199-040-0070 as described in paragraphs 4(C), (D), (E), (F) and (G).

- C. The results of the Commission investigation, if submitted through exhibits and testimony at a contested case hearing, would establish a preponderance of evidence in support of a post-hearing order to find one violation of one or more of the provisions identified in paragraph 5(B).

6. Terms of Settlement:

The parties agree as follows:

- A. Dan Parks has indicated that they wishes to conclude this matter by agreeing to the terms and conditions in this stipulated final order without completing the investigation phase.
- B. In lieu of a civil penalty, Dan Parks will receive a letter of education, as authorized by ORS 244.350(5), in order to settle and compromise this matter.
- C. The Commission releases, settles and compromises any and all claims, allegations and charges that have been or could be asserted against Dan Parks within the scope of the above-referenced case.
- D. Dan Parks will initiate no claims, litigation, or other action against the Commission as a result of these proceedings.

7. Review by Counsel:

All of the parties hereto acknowledge that this agreement has been entered into by their own free will and with full understanding of the contents herein. Each of the parties further acknowledges that each has had the opportunity to seek the advice of counsel in reviewing and entering this agreement.

8. Effect:

This agreement is subject to the final approval of the Commission. Once approved, this agreement shall be the final disposition of these matters and shall be binding upon all parties.

By signing this agreement, Dan Parks agrees to waive their right to a contested case hearing as provided in ORS Chapter 183 and ORS 244.370. This order shall be the final order and all information in the Commission files on this matter shall become part of the record.

By signing this agreement, Dan Parks agrees to waive their right to obtain judicial review of this order as provided in ORS 183.482

IN WITNESS WHEREOF, the parties have entered into and signed this stipulated final order on the dates set forth below.

Signed by:

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Respondent: Dan Parks

August 27, 2026

Date

Signed by:

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Shenoa Payne, Chairperson
Oregon Government Ethics Commission

September 16, 2026

Date