

**RESOLUTION NO. 1630
CITY OF PRINEVILLE, OREGON**

**A RESOLUTION AUTHORIZING A POLICY FOR STREAMING AND ARCHIVING
CITY MEETINGS**

Whereas, the City Council has received feedback from Prineville residents who have requested that the City provide live video streaming, recording, and long-term archiving of City Council meetings.

Whereas, the City Council has been advised of best practices and legal guidelines pertaining to recording, streaming, and archiving public meetings, and City Council desires to articulate a consistent policy for each task.

Whereas, the City Council has determined that it is in the best interest of the City to select one provider of streaming and archiving services in order to provide for adequate storage capacity, ease of viewing for Prineville residents, and preservation of video integrity and security.

Now, Therefore, the City of Prineville resolves that the City Council adopts the following policy for streaming, recording, and archiving of Prineville City Council and Prineville Planning Commission meetings.

VIDEO STREAMING AND ARCHIVING POLICY

1. Live Streaming. The City will provide for live streaming of Prineville City Council meetings and Prineville Planning Commission meetings through one City-contacted source that provides for City ownership of all video content.

2. Recording and Archiving. The City shall record and maintain video recordings of the Prineville City Council meetings and Prineville Planning Commission meetings through retention periods as required by the Oregon State Archivist.

3. Subsequent Viewing. The City shall maintain recordings of Prineville City Council meetings and Prineville Planning Commission meetings on the City website through one City-contracted source that provides for City ownership of all video content through retention periods as required by the Oregon State Archivist.

Be It Further Resolved that this policy shall go into effect as of the date of passage of this resolution, and the City will enable all tasks as soon as technically feasible.

Approved by the City Council this ____ day of August, 2025.

Rodney J. Beebe, Mayor

ATTEST:

Lisa Morgan, City Recorder