

**Ochoco West Water and Sanitary Authority  
5488 NW Prine Rd.  
Prineville, OR. 97754  
July 1, 2025  
Special Board Meeting, Community Hall, 6:00 PM  
Minutes**

**APPROVED**

**Member Terms**

**Terms: 2027** (1) Richard Lopez /(2) Bob Wolverton /(3) Tony Sneath /  
(4) Aiden Humphrey

**Terms: 2029** (5) Dan Parks /(6) Michael Papin /(7) Mitch Logan

**Meeting Called to Order by Mike @ 6:00 pm**

**Roll Call:** Rick, Aiden, Dan, Michael, Mitch present, Bob on phone, Tony joined over the phone at 6:29 pm

- **Election of Officers**

Motioned by Mitch, Seconded by Rick to select the officers as follows:

President: Dan Parks

Vice President: Michael Papin

Secretary: Aiden Humphrey

Dan, Aiden, Mike, Bob all agreed, motion passed with no further discussion.

Bob left the meeting by phone.

- Deneice probation ended June 30, 2025 – Moved into executive session
- Community members notified the water board about being stuck behind the gate due to fobs being shut off. Community members were not aware that fobs would be turned off after a certain time in the evenings. Jamie had to go let them out, however due to fobs not working she had to go back to the office to get the key. Members of the community are concerned about OWWSA not having access to get in behind the gates for emergencies when fobs are tuned off.

**Meeting Adjourn @ 6:08 pm for executive session**

**Open Session @ 6:09 pm**

**Executive Session – IAW 192.660 (2) (n) (q)**

- Office Security
- Gate access and security

**Meeting Adjourn @ 7:44 pm**

**Open Special Session @ 7:45 pm**

- Deneice McCallister was hired as a full-time employee as of July 1, 2025, pay to be determined in future executive meeting. Motioned by Dan, Seconded by Mitch. Aiden, Mike, Rick, Tony agreed, motion passes with no further discussion.
- Motion by Mike, Seconded by Aiden to hire Paladin Data Corporation. Mitch, Dan, Rick, Tony agreed, motion passes with no further discussion.

**Meeting Adjourn @ 7:49 pm**