



Crook County Cemetery District

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Board of Directors Meeting

August 27, 2024, 4 p.m.

The Board of Directors will meet in person at 4 p.m. at the COCC Open Campus, 510 SE Lynn Blvd., Prineville, OR 97754, with a virtual meeting option available by Zoom. The public may provide input in-person at the meeting or via the virtual Zoom link.

Please click the link below to join the Zoom meeting:

<https://zoom.us/meeting/register/tJrcOispzwpGtDAe9PQRRzSYBiQYPOUQesi>

AGENDA

1. Call to Order
 - a. Meeting procedures and rules of decorum
2. Board Position #3
 - a. Confirmation of status
3. Appointment of Board Chair
4. Appointment of General Counsel
 - a. Consideration of representation agreement
 - b. Comments from General Counsel
5. Consent Agenda
 - a. Approval of Meeting Minutes from July 11, 2024
 - b. Approval of the bills
6. Ratification of past actions
 - a. Manager vacancy
 - b. 2024 budget
 - c. Road paving
7. Reports
 - a. Financial
 - b. Operations
8. Board Position #1
 - a. Consideration of candidates and appointment to vacant position
 - b. Disclosure of any conflicts of interest
9. Future board meeting dates

10. Authorization on District bank accounts
 - a. Resolution approving check signing policy
 - b. Resolution approving new signature cards
11. District Manager position
 - a. Confirmation of open position
 - b. Consideration of process to fill position
 - c. Consideration of position description, announcement and evaluation criteria
 - d. Opportunity for public comment (limited to 3 minutes each)
 - e. Approval of hiring process, position description and evaluation criteria
12. Cemetery office staffing plan
13. Public Comments – (limited to 3 minutes each)
14. Board Member Comments
15. Adjournment